

# ANNUAL GENERAL SHAREHOLDERS' MEETING OF ECOPETROL S.A.

In accordance with the authorizations and recommendations of the Superintendence of Finance of Colombia, Ecopetrol S.A. kindly reminds its shareholders that the ordinary General Shareholders Meeting will take place on Friday, March 26, 2021, starting at 9 a.m. and will be conducted remotely.

The Meeting will be broadcast live via streaming on Ecopetrol's website at <http://www.ecopetrol.com.co> and through public television broadcast on the Institutional Channel, beginning at 9 a.m. Likewise, a Virtual Convention will be provided on the corporate website where opportunity for assistance will be provided by the Investor Relations Office and different stock brokerage companies.

In order to guarantee shareholders' rights, Ecopetrol has provided a mechanism whereby shareholders may be represented by a proxy, which has been available as of 1:00 p.m. on March 10 and will be accessible until March 25 at 1:00 pm (the day prior to the Shareholders' Meeting). Shareholders may avail themselves to any of the proxies made available to them by the Company, once their identification and condition as shareholders has been verified. Said proxies are independent lawyers from a nationally recognized firm. The proxy mechanism bears no cost for the shareholders.

In order to implement the proxy mechanism, i) shareholders of legal age will complete a digital format which will be available on the Company's website, [www.ecopetrol.com.co/asamblea2021](http://www.ecopetrol.com.co/asamblea2021) on the link "Proxy Assignment and Voting Intent" which contains a power-of-attorney form and voting preference for each of the items on the agenda, which are subject to vote. ii) proxies of shares that are currently subject to inheritance proceedings, as well as underage shareholders, legal entities and/or persons with disabilities that require guardians, must submit the corresponding power-of-attorney forms, voting preference and supporting documents to the following e-mail: <mailto:asamblea2021@ecopetrol.com.co>.

Should you require additional information regarding the aforementioned instructions, please visit [www.ecopetrol.com.co/asamblea2021](http://www.ecopetrol.com.co/asamblea2021). For further information or to address any concerns, please contact the Investor Relations Office at +(571) 307 70 75 in Bogotá, 01 8000 113434 in the rest of the country, or email us at <mailto:accionistas@ecopetrol.com.co>.

FELIPE BAYÓN PARDO  
CEO Ecopetrol S.A

